

City of Danbury
Regular Council Meeting Minutes
Thursday, December 16, 2021

Call To Order at 6:30pm

Council Present: Chris Holcomb, Keith Woods, Rocky Hicks, & Butch Peterson

Council Absent: Jon Williams

Staff Present: Cynthia Sharp

Pledge

Prayer: Rocky Hicks

Public Comment

A public comment was made by Cindy Bridges that she is running for Judge for the 239th precinct.

Council and Staff Comments:

None.

Consent Agenda

1. Consideration of Monthly Bills (Check Register from November 18, 2021, through December 15, 2021)
2. Consideration of October Financial Statements
3. Consideration of November Police Report/Maintenance Log
4. Consideration of November Municipal Court Report
5. Consideration of November Community Center Report
6. Consideration of November Park Report
7. Consideration of November Time Report
8. Consideration of November Utility Report
9. Consideration of City Council Minutes (December 4, 2021)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

A motion was made by Butch Peterson and seconded by Chris Holcomb to approve the consent agenda.

Passes.

General Business:

1. Public Hearing Requesting a Variance to the 10ft. Restriction for Side Setbacks as Outlined in Ordinance #21-09.

a. Granting a 5' (10' required) Property Setback Variance to Lot 4A Block 33 (2014 Ave. H)

Public hearing started at 6:34pm and ended at 6:42pm.

2. Discussion and Consideration of Approving a 5' (10' required) Property Setback Variance to Lot 4A Block 33 (2014 Ave. H)

A motion was made by Chris Holcomb and seconded by Rocky Hicks to not grant the 5' setback variance.

For: Chris Holcomb, Butch Peterson, Rocky Hicks

Against: Keith Woods

3. Public Hearing Requesting a Variance to the 10ft. Restriction for Side Setbacks as Outlined in Ordinance #21-09.

a. Granting a 3' (10' required) Property Setback Variance to Lot 7 Block 86 (1523 Ave. K)

Public hearing started at 6:44pm and ended at 6:52pm.

4. Discussion and Consideration of Approving a 3' (10' required) Property Setback Variance to Lot 7 Block 86 (1523 Ave. K)

A motion was made by Butch Peterson and seconded by Chris Holcomb not to grant the 3' setback variance.

For: Chris Holcomb, Rocky Hicks, and Butch Peterson

Against: Keith Woods

5. Discussion and Consideration of Approving a Replat for 3 Acres of Land (Lot 5) Located on CR 208. (Barbara Peltier/ Bobby Wollam/Kristy Cude)

A motion was made by Chris Holcomb and seconded by Butch Peterson to accept the Replat. Passes.

6. Discussion and Consideration of Allowing the Zuhne Education Expedition Bike Ride to use the Community Center Parking Lot on April 3rd-4th, 2021, for the 19th Annual Schlumberger Education Expedition Bike Ride. (Brenna Cosby, Erin Bibb)

A motion was made by Butch Peterson and seconded by Rocky Hicks to allow parking at the Community Center if it's not rented. If the community center is rented, they will move to City Hall.

Passes.

7. Discussion and Consideration of Purchasing Paint for the Painting of Cross Walks on Panther Drive and Avenue F. (Nancy Sandlin)

A traffic study will need to be done before proceeding.

No action.

8. Discussion and Consideration of Awarding a Construction Contract to AAA Asphalt Paving, Inc. for the City of Danbury Pavement Rehabilitation Project and Authorize the Mayor to Sign the Contract.

A motion was made by Chris Holcomb and seconded by Keith Woods to grant construction contract to AAA Asphalt Paving and to authorize Mayor to sign the contract.
Passes.

9. Discussion and Consideration of Re-Advertisement In Order to Receive Bids for the Wastewater Treatment Plant Oxidation Ditch Dredging, Solids Removal, and Disposal Project (no bids received).

Nancy Friudenberg will be at pre-bid meeting to explain paperwork & payroll.

A motion was made by Rocky Hicks and seconded by Keith Woods to re-advertise in order to receive bids.
Passes.

10. Discussion and Consideration of Authorizing an Engineering Services Agreement Letter with Kaluza, Inc. for:

a. 6th Street Water Plant Rehabilitation Phase I

A motion was made by Rocky Hicks and seconded by Butch Peterson to authorize an engineering services agreement letter with Kaluza Inc. for 6th Street Water Plant Rehabilitation Phase 1.
Passes.

b. Preparation of a Water & Wastewater Master Plan

A motion was made by Rocky Hicks and seconded by Butch Peterson to authorize an engineering services agreement letter with Kaluza Inc. for Preparation of a Water & Wastewater Master Plan
Passes.

11. Discussion and Consideration of Approving Termination of Accounting Services Agreement. (Ginny M. Gratzner, CPA)

A motion was made by Rocky Hicks and seconded by Butch Peterson to approve the termination of accounting services agreement with Ginny M. Gratzner, CPA.
Passes.

12. Discussion and Consideration of Proclaiming January 2022 as Danbury ISD School Board Recognition Month and Issuing a Proclamation Designating Danbury ISD School Board as "Rising Above".

A motion was made by Rocky Hicks and seconded by Butch Peterson to approve the proclamation recognizing the month of January 2022 as "Rising Above" for DISD.
Passes.

13. Council Update:

a. Lights on Water-Tower - Rocky Hicks

Chris Holcomb & Rocky Hicks to call Buchanan Electric about relocating the current lights on the water tower.

b. Drainage - Rocky Hicks

1,552.76 will be used out of the general fund/drainage account to pay for the drainage pipe.

14. Discussion and Consideration of Approving an Interlocal Agreement with Brazoria County Addressing Construction Plans for Drainage Improvements for Southwest Portion of City of Danbury (Quadrant C). (Rocky Hicks)

A motion was made by Rocky Hicks and seconded by Keith woods to approve the Interlocal Agreement.
Passes.

15. Discussion and Consideration of Ordinance # 21-09 Calling for a May 2022 Election of a Mayor and Two Alderman At-Large.

A motion was made by Butch Peterson and seconded by Rocky Hicks to pass Ordinance #21-09 calling for a May 2022 Election of a Mayor and two Aldermen At-Large.

16. Discussion and Consideration of Allowing the Payment of Vacation Time Accrual and Updating the Employee Manual to Reflect Such Change.

Motion dies.

Executive Session: Entered: 8:22pm Finished: 10:00pm

17. Executive Session under Texas Government Code Sections 551.071 and 551.074 to Deliberate and Consult with Attorney Concerning Audits Requested by the Police Chief.

18. Executive Session Under Texas Government Code Section 551.071 to Discuss Payment of Invoice From Performance Services.

19. Executive Session Under Texas Government Code Section 551.071 to Discuss Payments to Cavalla/CenterPoint Concerning Los Robles Home Owners Association.

General Business Continued: Entered: 10:05pm

Council present: Chris Holcomb, Keith Woods, Rocky Hicks, and Butch Peterson

Council Absent: Jon Williams

20. Consideration of Appropriate Actions on Items Discussed in Executive Session.
Mayor Melinda Strong to write a letter to Cavalla for credit on the electric bill.
A motion was made by Rocky Hicks and seconded by Butch Peterson.
Passes.

21. Update from Danbury Police Department. (Chief Todd Burson)
Chief Todd Burson updated council on open cases, phone calls taken, and events overseen. No activity has taken place in police department job openings.

22. Discussion and Consideration of Approving More Hours for a Consultant for the Police Department. (Chief Todd Burson)
Motion dies.

Adjourn/Dismiss at 10:45pm.